

Record of decision taken under delegated powers by a council officer



Title:	APPROVAL TO AWARD CONTRACTS FOR THE PROVISION OF SCHOOLS BASIC NEEDS PLACES AT BOXGROVE PRIMARY SCHOOL AND ORCHARD INFANTS SCHOOL
Divisions Affected:	Guildford – Guildford South East Elmbridge – East Molesey and Esher
Key Decision:	Yes
Reason Key:	Over £500,000
Decision taken under delegation by virtue of:	Delegation agreed by Cabinet on 25 September 2012 – Minute Ref: 132/12 (2)

Summary

The Cabinet at its meeting of 25 September 2012 agreed that the Strategic Director for Change and Efficiency, having ensured formal agreement in writing with the Leader and Cabinet Member for Change and Efficiency, the Cabinet Member for Assets and Regeneration Programmes and the Cabinet Member for Children and Learning and the S151 officer, authorise the award of future schools capital construction contracts, above £500k in value, where a mini-competition procedure has been followed under a Framework Agreement previously approved by Cabinet. It was agreed that this authorisation would be formally minuted and the S151 Officer would retain the paperwork.

In response to an increasing demand for school places across Surrey the Council has established, in its Medium Term Financial Plan 2012-2017, a Capital Programme to fund the provision of additional places in a number of schools. Phased implementation of the Construction works for five primary schools projects is in progress. In this instance the Strategic Director is requested to consider awarding contracts to the recommended tenderers for the Boxgrove Primary School project in Guildford and the Orchard Infant School project in East Molesey.

Additional school places are needed by September 2013 to meet an increase in pupil numbers at Boxgrove primary School and Orchard Infants School. The award of contracts will enable construction to commence on programme to enable the completion date to be met.

This record formally confirms that a meeting was held under the above delegated Authority on 2 November 2012 at which the award of the contracts for the provision of schools basic needs places at Boxgrove Primary School and Orchard Infants School was approved as recommended in the submitted contract award report.

Decision made

Decision made:

It was AGREED that:

1. Following a mini-competition tendering exercise and extensive pre-construction preparation, a contract be awarded for the 2012/13 schools capital construction project at Boxgrove Primary School to the contractor identified in paragraph 7 of the Contract Award report.
2. Following a competitive tendering exercise a contract be awarded for the schools capital construction project at the Orchard Infant School to the contract identified in paragraph 18 of the Contract Award report.

Reasons for Decision:

To enable the award of construction projects at Boxgrove Primary School and Orchard Infants School resulting in increased basic needs provision for children in accordance with the council's statutory obligations.

Decision taken by:	Julie Fisher, Strategic Director for Change and Efficiency
Decision taken on:	12 November 2012
To be implemented on:	21 November 2012

Alternative options considered

The tenders for these contracts have been conducted in accordance with EU Procurement rules under Frameworks previously approved by Cabinet pursuant to the Council's Procurement Standing Orders. No alternative Options are available for consideration by the Strategic Director.

Summary of any financial implications

These two construction contracts will be funded as part of the Councils Capital Programme and the financial implications resulting from the procurement process for these two schools projects are as detailed in the Contract Award Report.

Boxgrove School - The MTFP approved funding level for this scheme was £2.9m and the contract award estimated cost is £4m. The 2012/17 approved capital programme assumed average savings of around 40% for primary schools. This level of savings have not been possible on this particular scheme because it was already well underway before the Programme Office could review the design and build. However the scheme has still made nearly 13% of savings compared to the original estimate in November 2011.

Orchard School - Estimated costs including construction, fees, fittings and furnishings as per 15 June 2011 Lead Member report was £1,323,000. This scheme was not included in the 2012/17 MTFP capital programme of works, so funding has not been allocated. However, the costs for this scheme are being reported in the 2012/13 budget monitoring and funding will be built into the 2013/18 MTFP.

Declarations of conflicts of interest

None.

Consultation/Process Followed

The Strategic Director for Change and Efficiency has consulted with the Leader and Cabinet Member for Change and Efficiency, the Cabinet Member for Assets and Regeneration Programmes and the Cabinet Member for Children and Learning and the S151 officer. Formal agreement to the proposed decision was given in writing by each on the following dates:

Cabinet Member for Assets and Regeneration Programmes, Tony Samuels - **12/11/2012**

Cabinet Member for Children and Learning, Linda Kemeny - **12/11/2012**

Leader of the Council and Chairman of the Cabinet, David Hodge - **12/11/2012**

Section 151 Officer, Sheila Little - **9/11/2012**

(a signed copy of this decision form is held on file by the contact officer)

Background Documents

Exempt:

Contract Award Report
Tender Evaluation Reports for each project.

Yes
Yes